

Colton Joint Unified School District

Dr. Frank Miranda, Superintendent
Gregory Fromm, Assistant Superintendent, Business Services Division
Owen Chang, Director, Facilities & Energy Management



Mr. Frank Ibarra, *President*
Dan Flores, *Vice-President*
Mr. Israel Fuentes, *Clerk*
Mrs. Bertha Flores
Mrs. Patt Haro
Mrs. Berenice Sandoval
Mrs. Joanne Thoring-Ojeda

REQUEST FOR STATEMENT OF QUALIFICATIONS (RFQ #24-24FAC)

PROGRAM SUPPORT SERVICES

Addendum No.1

Date: February 19, 2024

This is Addendum No. 1 to the above-referenced Request for Statement of Qualifications ("RFQ"). The information in this Addendum No. 1 shall take precedence over any contrary provisions in the RFQ. Please acknowledge receipt of all addenda in your Proposal.

Item No.1 Statement of Qualification submission due date has been changed to **2:00 PM on Tuesday February 27, 2024.**

REQUEST FOR INFORMATION

1. Do the RFP prompts count towards the page limit? If so, is it okay for bidders to truncate the prompts?

Response: RFQ prompts count towards the page limit. It is acceptable to truncate the prompts.

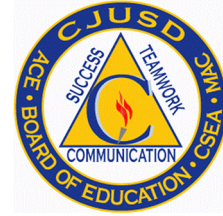
2. Will the District please provide clarification on what types of services might be performed under "Program Management"?

Response: Assist Facilities Director and staff in the implementation of District's current and future capital improvement projects. Services may include but not limited to project management, staff augmentation, and solicitation of professional and/or construction services as needed during planning, design, or construction phases.

3. 2.1.6.4. Past Projects. Identify all K-12 projects utilizing federal funds performed by Firm in the past five (5) years. If none, identify all K-12 projects performed by the Firm in the past five (5) years. Limit your response to no more than the ten (10) most recent projects. Identify how your Firm handled challenges providing the services indicated herein and the documentation your Firm prepared for projects. Please include the name of the district, contact person, contact information, a description of services provided and dollar value of each project. Can you please elaborate on what type of documentation you would like firms to touch on in our response? Do you want an explanation of these documents or are you hoping to see examples?

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Dr. Frank Miranda, Superintendent
Rick Jensen, Assistant Superintendent, Business Services Division
Owen Chang, Director, Facilities & Energy Management



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Mrs. Bertha Arreguin, Vice-President
Mrs. Joanne Thoring-Ojeda, Clerk
Mr. Israel Fuentes
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Response: Provide written description of scope of services provided to K-12 School Districts within the past 5 years. Photos are acceptable also but not required. Including example(s) of firm's role in assisting owner with overcoming major program/project challenges, if any. Response should include the name of the district, contact person, contact information, a description of services provided and dollar value of your contract and the project value.

4. Regarding the Insurance Requirements for "Request for Statements of Qualifications (RFQ) #24-24FAC for Program Support Services" is the District open to negotiating the minimum Insurance Requirements? If not, will CJUSD accept our SOQ if we do not currently meet the minimum insurance requirements, but will make a statement in our SOQ that we will increase our coverage to meet the minimum requirements if selected?

Response: Firms shall meet the minimum insurance as stipulated in the RFQ. Acknowledgement to increase coverage to meet the minimum requirement if selected is acceptable.

5. Can resumes and reference letters be excluded from the page count?

Response: Yes, resumes and reference letters can be excluded from the page count.

6. Is the District looking for Construction/Planning Firms only, or also Engineering, Survey, and Environmental firms?

Response: District is looking for firms that are able to provide the services as outlined in the RFQ. Firms do not need to provide all of the itemized services listed in Section 1.2 Scope of Services in order to be considered.

END OF ADDENDUM NO. 1